

Sunscape Estates RV Park Cooperative {Addendum #3}
Private Maintenance Request Form {PMRF} # _____

Member requesting service: _____ Date: _____

(Please Print)

Lot# _____ Phone# _____ email: _____

Description of service requested:

This project requires an Architectural Permit ____ Yes __ No / Obtained ____ Yes __ No
Labor Rate \$30 a hour **Tractor Rate \$40 a hour**

Maintenance Department Estimator: _____ Date of estimate: _____

Materials estimate: _____

Labor estimate: _____

Equipment estimate: _____

Total estimate: _____

Estimated date of completion: _____ Assigned to: _____

Member authorization: I hereby authorize the Maintenance Department to proceed with the above request and agree that I am responsible for the actual cost of the request.

Member signature: _____ Date: _____

Request completion:

The above request has been completed as described at an actual cost of \$ _____

Maintenance Manager Member Date: _____

To Bookkeeper for Billing:

Date statement issued: _____ Amount: _____

Date payment received: _____ Amount: _____

Bookkeeper